

# Sarah Ayman

Teacher Assistant

📍 Giza, El-sheikh zayed, 12588

☎ +201023139144

✉ sarah.ayman68@icloud.com

Date of Birth: - 06/08/1996

Nationality: Egyptian

Marital Status: Single

## Objective

I am seeking a challenging career that enhances my skills in the field of Supply Chain”, whereby benefit the organization, and satisfy my ambition to gain new knowledge within professional working environment.

## 🏆 Working Experience

### July 2018 – Present

Teacher Assistant at College of International Transport & Logistics (Arab Academy for Science Technology and Maritime Transport)

#### ❖ Academic Part (Teaching Courses)

- Micro Economics
  - Macro Economics
  - International trade
  - E-logistics
  - Business law
  - International Business law
  - Quality Management
  - Human Resource
  - Warehousing Management
  - Reverse Logistics
- #### ❖ Administration Part
- Academic advisor for the new installments
  - Coordinating in the registration
  - Courses coordinator
  - Participation in quality and control work
  - Promotion and marketing of the college
  - Field visits
  - Preparing the new educational schedule
  - Participation in introductory seminars
  - Responsible for the media ads

## 🎓 EDUCATION

### Nov 2018- Present

- Master's Degree in Operation & Supply Chain Management (Arab Academy for Science Technology & Maritime Transport)

### 2014-2018

- Bachelor's degree- Faculty of International transport & Logistics (Arab Academy for science technology and Maritime Transport)
- major: Supply Chain Management
- Graduation Project: - application of lean-six sigma to reduce wastes in healthcare industry  
Grade: A+
- Total GPA: 3.91 (Excellent with Honor)

## 2011-2014

- Farouk Private School, Thanwya Amma
- Total Grade: 94%

## Training and practical experience

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- Trained at Egypt Air in summer 2015. (from 7/6/2015 to 2/7/2015)
- Trained at Aramex in summer 2017. (From 1/8/2017 to 1/9/2017)
- Training courses have been attended:
  - Attended Edita orientation in 2014
  - Attended Microsoft orientation in 2014.
  - Attended Fresh orientation in 2015.
  - Attended supply chain game session in 2015.
  - Attended Alexandria port tour 2015.
  - Attended Sokhna port tour 2015.
  - Attended association of supply chain professionals -ASCP- conference in 2016.
  - Attended concrete orientation in 2017
- Leading teams work and projects:
  - Leader (assessment team) at logc - logistics community - in 2016.



## Personal Skills

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- Excellent command of communication skills
- Leadership and team management skills
- Self-motivated.
- Always seeking to learn more.
- Time management.
- Resourceful in finding information
- Flexible thinking in dealing with problems and critical situations



## Computer Skills

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- Microsoft office. (Excel, PowerPoint, Word, etc.,)
- Online search for Information.



## LANGUAGES

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Arabic



English

