

SARAH DIAA ELDIN MOSTAFA EL-MAGHREBY



OBJECTIVE

To build a long-term profession as a teacher that will offer endless opportunities for career growth & development while keeping up with cutting-edge educational technologies & full understanding of how markets or the world outside of universities & schools work, which is a passion as learning is & has always been something that keeps me open to new challenges.



ADDRESS

ElSheikh Zayed
District 16
ElBostan St.
86c ElKarma Residence



PHONE

(+20) 1128500014



EMAIL

- sarahdiaaeldin@yahoo.com
- sarahdiaaeldin@aast.edu

EXPERIENCE

July 2023–Present

Teaching Assistant • Arab Academy for Science Technology & Maritime Transport • College of Management & Technology • Finance, Accounting & Marketing majors.

Administrative work: •International programmes,

July 2017–July 2023

Graduate Teaching Assistant • Arab Academy for Science Technology & Maritime Transport • College of Management & Technology • Finance, Accounting & Marketing majors.

Administrative work is a significant part of working as a teacher or as a faculty member/staff at the university where the load handled varies according to the committee that the staff is enrolled in : (•International programmes, •Quality assurance, •Quality & Control, •Schedule setting committee (lectures, sections, staff, classes & timings) •Academic Advising, etc.) .

All mentioned committees were part of the administrative work handled.

March 2021–July 2021

Career Planning Specialist • Arab Academy for Science Technology & Maritime Transport • Career Development Center.

EDUCATION

2018–2023 (Gap year due to Covid-19 precautions & restrictions applied)

Master's Degree in Business administration

University: Arab Academy for Science, Technology & Maritime Transport
Major: Baking & Finance

Currently in the thesis writing phase as part of the requirements to earn the degree.

2013–2017

Bachelor Degree in Business Administration – English Section

Arab Academy for Science, Technology & Maritime Transport

Major: Financial Management & Accounting

Classification: Excellent with Honor

Grade: 3.98–First on class.

Enrolled in a dual programme earning a second certification from Cardiff Metropolitan University, UK

Bachelor of Arts with Honors in Accounting & Finance

Graduated High school – June 2013

Thanaweya Amma-Scientific Section (Mathematics)

School: Dar ElTarbia Language School

Spent the early education stage in Baby home language school , left for **2** years to Egypt Dream Language School (Grade 5 and 6) where I learned a lot about student activities ,extra curriculum activities & community service then went back to Dar ElTarbia to earn the Thanweya Amma Certificate.

SKILLS

- Highly organized
- High ability to work within a team
- Ability to prioritize workload to meet deadlines
- Excellent speech & communication skills
- Excel, Access, Word & PowerPoint (Microsoft programs) excellent proficiency.

LANGUAGE/S

- Native language Arabic
 - Fluent in English language (Writing-Speaking-Listening)
- Scored Overall 7.0 in IELTS (4-Jun-2016).

HOBBIES & INTERESTS

Well, I used to play the accordion , sing & play basketball for more than 10 years (Reached the first team)
Lately I took on learning the cello & may take on learning a new language.

REFERENCES

Available upon request.