

AFAF TAMMAM

Personal Details

Address

48 Abbas El Akkad Street
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Date of Birth: 5th July 1984
Marital status: Married

Education

2021 – *Cardiff Metropolitan University*
PhD degree

2005-2008 - Arab Academy for Science & Technology (AAST)

Master's degree in Business Administration (MBA)

2001-2005 - Arab Academy for Science & Technology (AAST)

B.Sc. in Business Administration, Finance (English Section), Grade: Excellent

1998-1999 – Dar AL Tarbiah

High School – IGCSE Grade: 89%

Personal Statement

I am a contemplative and dedicated person, widely-read and prepared to work long and hard to fulfill the goals I set for myself, both now and during my Business Administration degree. My interest in business studies developed when I first studied my IGCSE which I enjoyed immensely.

My level of English have introduced me to have a better academic teaching style which have helped me to perform numerous presentations to seminar groups and present some theories to my peers within my field. For future reference my objective is to obtain a full time position in an entity that offers a professional working environment which will enable me to grow while meeting the company's goals.

Languages

I do have a good command over the English languages. Moreover I have a basic knowledge of French. But I am very much keen to further my knowledge of foreign languages in particular the French language by participating in extensive courses.

LEISURE INTERESTS

Although I pursued a financial and business management career, I have always been fascinated by patterns that occur in art, architecture and the natural world, and drawing and painting have heightened my appreciation of them. Fine art, whether it is realistic or abstract, has helped me to see the world more clearly. Thus, I do very much enjoy drawing, painting and listening to music. I also enjoy travelling to foreign countries and meeting people from other cultures. I spent time on a summer school in Oxford; I also used to share in charity activities.

Work Experience

Oct 2005 – to-date **Arab Academy for Science & Technology (AAST)**

I am currently having a teaching role Teacher at the Arab Academy for Science & Technology. I am allocated a support-Teaching role in the field of financial business management, lecturing students from foundation year through to final year degree. My main duties include:

- Lecturing.

- Running seminars
- Performing problem and solving exam papers.

May 04 – Sept 04 **ADM for Trading & Projects**

I was trained and worked on financial integrated system which gave me the opportunity to work as part of a team. I also gained experience in how a company is structured and run on a day to day basis.

May 03 – Sept 03 **AB Care For Medical Supplies**

I had a training course on stock count and editing data in stock control system. Due to the small size of the company I was able to work in most of the departments.

May 01 – Sept 01 **Egyptian Saudi Finance Bank**

I have gone on a training course on banking financial statements at the Egyptian Finance Bank. Such training has equipped me to distinguish the risks in the different business lines and products offered by banks and recognise how they are reflected in the financial statements. Further more it gave me the opportunity to understand the components of a bank's balance sheet and income statement. Moreover it has helped me to recognise the impact of differing accounting standards and policies (e.g. provisioning, securitization, asset valuation etc.) on the financial statements.

References

1.Professor.Dr.Asaad Elnidani

Dean of the Business Administration Department

Arab Academy for Science and Technology

Tel: 0122117881

2.Dr.Khaled Gad

Head of the Finance Department

Tel: 0101146666