



Arab Academy for Science, Technology and Maritime Transport

Training Course Information Form

Course Information

Course Name:

Institute/Centre: Maritime Safety Institute **Course Code** **Shell program**

Type: Program Course Workshop

Course Duration: 5 days 2 days 1 days Other: days

Course Conducted: Local International
Indicate: -----

Course Venue:

Course Language: English Arabic Both Other:-----

Course Description

Course Outlines:

- Regulations and guidelines
- The roles and key responsibilities of HLOs and HDAs
- Communication (use of handheld radios and radio checks).
- Meteorological requirements
- Helicopter and Helideck Hazards
- Helicopter Refueling Equipment
- Offshore Helideck Landing Areas
- Helicopters, Helideck Equipment and Systems
- Offshore Helideck Landing Areas
- Helideck & Helicopter Equipment
- Passenger Handling
- Cargo Handling
- Dangerous Goods.
- HLO and HDA responsibilities on an NUI
- Passenger Handling and freight manifests

Course Objectives:

The objectives of the Helideck Operations Initial Training Programme are to equip the delegate with the initial knowledge, understanding and skills required to perform the roles of Offshore Helicopter Landing Officer (HLO) and Offshore Helideck Assistant (HDA) safely and effectively.

Additional training in the offshore site-specific elements is required before appointment to HLO and/or HAD role

Learning outcomes:

Delegates successfully completing the course will have gained knowledge and skills of:

- Aware of the key areas of helideck operations, regulations and guidelines
- Familiar with the helideck's physical characteristics and obstacle-free requirements
- Aware of the helideck equipment and systems
- Able to understand and describe meteorological requirements for offshore helideck operations
- Familiar with the typical hazards associated with offshore helideck operations
- Conversant with the roles and key responsibilities of the Offshore HLO and HDA

Course includes: Theoretical Tutorial Laboratory (Helideck) Workshop Site Visit

Course Prerequisites:

Handling of Dangerous goods by air IATA approved training

Who should attend:

Personnel Working in the Offshore Industry and serving on Helideck

Course References:

- OPITO Standards for Industry Training (As Guidance only)
- UKOOA Guidelines for Competence & Training in Emergency Response

No. of Participants/course: 5-10 10-15 15-20 Other:-----

Qualifications of Participants:

Not limited

No. of Lecturer: 1 2 3

No. of Assistance: 1 2 3

Course Facilities

- | | | | | |
|---|--|---|--|--|
| <input checked="" type="checkbox"/> White Board | <input type="checkbox"/> V. Projector | <input checked="" type="checkbox"/> Data show | <input checked="" type="checkbox"/> PC | <input checked="" type="checkbox"/> Manual |
| <input checked="" type="checkbox"/> Books | <input checked="" type="checkbox"/> Handouts | <input type="checkbox"/> Flip charts | <input type="checkbox"/> S/W | <input checked="" type="checkbox"/> Other: medical care devices and Helicopter Model |

Course Evaluation

Written Examination Observation Oral Presentation Attendance

Delegates Participation

Certificate Issue: Local Premises AASTMT International

Course Registration

Registration: AAST Admission Registration Online Other:---local-----

Documents required: Registration form ID/Passport copy Photo