



Training Course Information Form

Course Information

Course Name: Position Ethics and Disciplinary System

Institute/Centre: Port Training Institute **Course Code:** M37

Type: Program Course Workshop

Course Duration: 5 Days 3 Days 1 Days Other

Course Conducted: Local International **Indicate:** A.R.E

Course Venue: Anywhere

Course Language: English Arabic Both Other

Course Description

Course Outlines:

1. The rights and duties of workers.
2. The ability and desire delimiters to the level of performance of employees.
3. What is disciplinary system - its foundations and its independence from the disciplinary error.
4. The basic principles on which the disciplinary action and the stage of sanction.
5. Concept of referral to the disciplinary and criminal court procedures.

Course Objectives:

- Developing the skills of participants to identify the duties and responsibilities and the values of the job and how the right to stand for the disciplinary system.

Course Includes: Theoretical Fire Training Module Laboratory
 Workshop Site Visit

Course Prerequisites: None

Who Should Attend: All Departments

No. of Participants/Course: 5-10 10-15 15-20 Other

Qualifications of Participants:

- High Qualification

No. of Lecturer: 1 2 5

No. of Assistance: 1 2 3

Course Facilities

White Board V. Projector Data Show PC Manual
 Books Handouts Flip Charts S/W Other

Course Evaluation

Written Examination Written Report(s) Oral Presentation Attendance
 Delegates Participation

Certificate Issue:

Local Premises AASTMT International

Course Registration

Admission and Registration

Department at the Port

Registration:

Training Institute

Online

Other

Beside Gate No. 27 - Outside

Customs Area, Alexandria Port

Documents Required:

Registration Form

ID/Passport Copy

Photo