

## Arab Academy for Science, Technology and Maritime Transport Port Training Institute



## **Training Course Information Form**

Course Information							
Course Name:	Modern Methods in Warehouse and Stores Management at Ports (L19						
<b>Institute/Centre:</b>	Port Training Institute		Course Code:				
Type:	$\sqrt{\text{Program}}$	☐ Course	☐ Workshop				
<b>Course Duration:</b>	√5 Days	☐ 3 Days	☐ 1 Days	☐ Other			
Course Conducted: Course Venue:	√Local Anywhere	□International	Indicate: A.R.E				
Course Language:	☐ English	☐ Arabic	$\sqrt{\text{Both}}$	☐ Other			
Course Description							
<ol> <li>Warehouse system and internal planning of warehouses.</li> <li>Storage, inventory planning, storage area calculation, and storage capacity estimation.</li> <li>Methods of selecting transport and handling equipment used in warehousing operations.</li> <li>Procedures for receiving, inspecting, and issuing items from warehouses.</li> <li>Deadstock inventory (causes and remedies).</li> <li>Using information technology in warehouse management and inventory control.</li> <li>Measuring the effectiveness of a warehouse management system.</li> <li>Fundamentals of the warehousing function.</li> <li>Warehouse system and internal planning of warehouses.</li> <li>11.</li> </ol>							
<ul> <li>Course Objectives:</li> <li>Familiarizing trainees with warehouse operations and the main storage problems.</li> <li>Enhancing the knowledge of learners in modern storage methods.</li> </ul>							
Course Includes:	√ Theoretical □ Workshop	☐ Fire Tr☐ Site Vi	aining Module sit	☐ Laboratory			
Course Prerequisites:	Not Required						
Who Should Attend: Departments: Warehouses and Stores							
No. of Participants/Co	ourse: √5-10	<b>□</b> 10-15	<b>□</b> 15-20	☐ Other			
<ul><li>Qualifications of Participants:</li><li>At least Average: Intermediate Degree</li></ul>							
No. of Lecturer:	$\sqrt{1}$	<b>2</b>	<b>5</b>				
No. of Assistance: This form should be complete	☐ 1	□ 2	□ 3 es inside or outside A	.R.E			

Course Facilities								
√ White Board	√ V. Projector	$\sqrt{\text{Data Show}}$	$\sqrt{PC}$	☐ Manual				
☐ Books	√ Handouts	☐ Flip Charts	□ S/W	☐ Other				
		C E I						
Course Evaluation								
☐ Written Examination		☐ Written Report(s)	Oral Presentation	$\sqrt{\text{Attendance}}$				
☐ Delegates Participation								
Certificate Issue:  Local Premises		√ AASTMT	☐ International					
		, 11120 11/11						
Course Registration								
	√ Admis	$\sqrt{\text{Admission}}$ and Registration						
Registration:	Dep	artment at the Port	☐ Online					
	T	raining Institute		D Other				
	Beside	Beside Gate No. 27 - Outside		☐ Other				
	Custon	ms Area, Alexandria						
		Port						
<b>Documents Requir</b>			√ ID/Passport	√ Photo				
	red: √ R	egistration Form	Copy					