



Training Course Information Form

Course Information

Course Name: Supervising Container Terminal Receipt/Delivery Operation
Institute/Centre: Port Training Institute **Course Code:** S.2.4
Type: Program Course Workshop
Course Duration: 5 Days 3 Days 1 Days Other
Course Conducted: Local International **Indicate:** A.R.E
Course Venue: Anywhere
Course Language: English Arabic Both Other

Course Description

Course Outlines:

1. Introduction: receipt/delivery operations and personnel
2. Preparation and planning for outbound container delivery by road
3. Supervision and control of outbound container delivery by road
4. Preparation and planning for inbound container collection by road
5. Supervision and control of inbound container collection by road
6. Supervision and control of container receipt/delivery by rail
7. Supervision and control of container receipt/delivery by inland waterway transport
8. Shift completion and handover
9. General responsibilities of receipt/delivery supervisors.

Course Objectives:

This Unit is designed:

- To explain the systems by which the container terminal receipt/delivery operation is supervised and controlled.
- To describe the procedures by which the receipt and delivery of containers travelling by road, rail and inland waterway transport are planned and prepared.
- To describe the procedures followed in controlling and supervising the delivery and collection of outbound and inbound containers by road, rail and inland waterway transport.
- To outline the procedures for handing over supervisory responsibilities at the end of a shift.
- To review the general responsibilities of the supervisor in receipt/delivery operations.
- To improve the quality of supervision of the receipt/delivery operation and to provide the knowledge and skills for a critical review of current supervisory procedures and mechanisms.

Course includes: Theoretical Fire Training Module Laboratory
 Workshop Site Visit

Course Prerequisites: Before starting this Unit, the trainees should have completed successfully the following Units or will have demonstrated (e.g. by successfully completing the Tests for those Units) their understanding of the topics covered by them:

Container terminal operations (C.1.1)

The container yard operation (C.1.4)

The container terminal receipt/delivery operation (C.1.5)

Container terminal work schedules (C.2.4)

Container numbering and marking (C.3.2)

Container inspection (C.3.3)

Safe working on container terminals (C.4.1)

Handling dangerous cargoes in ports (P.3.1)

Who should attend: All Workers in the Container Terminal

No. of Participants/course: 5-10 10-15 15-20 Other

Qualifications of Participants:

- Average as a Minimum

No. of Lecturer: 1 2 5

No. of Assistance: 1 2 3

Course Facilities

White Board V. Projector Data Show PC Manual
 Books Handouts Flip Charts S/W Other

Course Evaluation

Written Examination Written Report(s) Oral Presentation Attendance
 Delegates Participation

Certificate Issue:

Local Premises AASTMT International

Course Registration

Admission and Registration

Department at the Port

Registration: Training Institute Online Other

Beside gate No. 27 - outside
customs area, Alexandria Port

Documents Required: Registration form ID/Passport Copy Photo