

Arab Academy for Science, Technology and Maritime Transport Port Training Institute



Training Course Information Form

Course Information										
Course Name: Advanced Training Course for Trainers										
Institute/Centre:	Port Training Institute			Course Code:	M81					
Type:	$\sqrt{\text{Program}}$	☐ Course	. [☐ Workshop						
Course Duration:	√5 Days	☐ 3 Days	Ţ	☐ 1 Days	☐ Other					
Course Conducted: Course Venue:	√Local Anywhere	□Internat	ional l	Indicate: A.R.E						
Course Language:	☐ English	☐ Arabic		√ Both	☐ Other					
Course Description										
 The importance of training and its stages and the design and planning of training programs. Applications on methods and methods of training and how to use them. Means of training and how to use them. The trainer's bag and its contents and practical applications. Course Objectives: Developing the skills of the trainers and provide them with everything new in the field of training. 										
Course Includes:	√ Theoretical□ Workshop		☐ Fire Tra	iining Module it	☐ Laboratory					
Course Prerequisites:	Not Required									
Who Should Attend:	All Departments									
No. of Participants/Co	urse: √	5-10	1 10-15	□ 15-20	☐ Other					
Qualifications of Participants: • At least Average										
No. of Lecturer:		1	2	5						
No. of Assistance:		1 1	2	3						

Course Facilities									
$\sqrt{\text{White Board}}$	V. Projector	$\sqrt{\text{Data Show}}$	√ PC	■ Manual					
☐ Books v	Handouts	☐ Flip Charts	□ S/W	☐ Other					
Course Evaluation									
\square Written Examination \square Written Report(s) \square Oral Presentation \vee Attendance									
☐ Delegates Participation									
Certificate Issue:									
☐ Local Premises	$\sqrt{\mathbf{A}}$	\sqrt{AASTMT}		☐ International					
Course Registration									
√ Admission and Registration									
Department at the Port									
Registration:	Tı	Training Institute		ine	☐ Other				
Beside Gate No. 27 - Outside									
	Customs	Area, Alexandria	Port						
Documents Requir	ed: √ Re	√ Registration Form		Passport Copy	√ Photo				