

STUDENT COMPLAINT

Student Details			
Name		Registration No.	
Semester		Programme	
Department		College	

Nature of Complaint			
	Name	Signature	Date
Prepared by			
College Assistant Dean			
Dean of Student Affairs			
Assigned to			

Response Details			
	Name	Signature	Date
Prepared by			
Dean of Student Affairs			
Response Returned to Student	Date	Signature Assistant Dean	Dean Signature